

VENUE INFORMATION FORM

Take Art
The Mill, Flaxdrayton Farm
South Petherton, Somerset TA13 5LR
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E: sarah@takeart.org



You must complete this form and return it with your booking form to confirm your booking.

Name of venue:.....

Venue Address:

.....

.....Postcode:.....

.....
(please include venue postcode if possible in order for companies to print a map from the internet if they wish)

Named Contact

(Promoter):.....

Tel No: Email:

.....

Directions to the venue:

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(please attach a rough map if you think it necessary)

Please circle the correct answer to the following questions. (please complete the venue dimensions overleaf)

- | | | |
|---|-----|----|
| <input type="radio"/> Does the venue have an area that could be used as a dressing room? | YES | NO |
| <input type="radio"/> Does the venue have a kitchen (that could be used by the performers?) | YES | NO |
| <input type="radio"/> Does the venue have a wooden sprung floor? | YES | NO |
| <input type="radio"/> Does the venue have stage lighting? | YES | NO |
| <input type="radio"/> Does the venue have a PA or sound equipment? | YES | NO |
| <input type="radio"/> Can the venue provide a technician? | YES | NO |
| <input type="radio"/> Can the venue be made warm for performers on arrival? | YES | NO |
| | | |
| <input type="radio"/> Access – does the venue have disabled access? | YES | NO |
| <input type="radio"/> Is the access level? | YES | NO |
| If NO please describe: | | |
| <input type="radio"/> Does the venue have a level wheelchair accessible toilet? | YES | NO |
| <input type="radio"/> Does the venue have a working induction loop? | YES | NO |
| <input type="radio"/> Does the venue admit guide dogs? | YES | NO |
| <input type="radio"/> Does the venue have a car park? | YES | NO |

- Does the venue have designated parking for disabled people? YES NO
 - Is the route from the car park to the entrance level? YES NO
- If NO please describe:

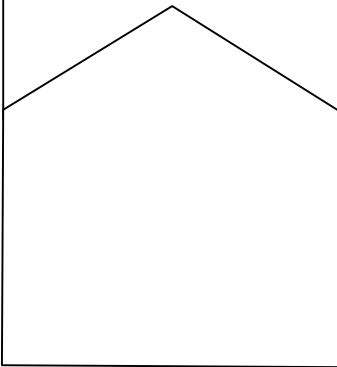
Please draw a simple plan of the venue below (don't worry about dimensions to scale), and complete the Venue Dimensions, giving the layout of the venue with dimensions marked and showing other rooms available.

Approximate Venue Dimensions:

Main Hall: Length:ft Width:ft Height:ft

Stage (if applicable): Depth:ft Width:ft Height from floor:ft & to ceiling:ft

Floor Plan (please indicate dimensions, entrances and exits)



Please indicate any height restrictions e.g. beams on the 'End View' diagram

End View

And Finally! Are there any particular features about the venue that the scheme or performers should be made aware of? e.g. a narrow access road, lots of steps, difficult loading access etc.

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Thank you for filling in this form. Take Art will keep a copy on file and send it out each time a company visits your hall. Please keep us informed if any of your details change.